

# Public Document Pack



The following reports are Information Items for the Regeneration and Environment Scrutiny Committee.

**1. Budget Monitoring Report 2018/2019.**

**2. Regeneration Board Update.**



## REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – FOR INFORMATION

**SUBJECT: BUDGET MONITORING REPORT 2018/2019**

**REPORT BY: INTERIM CORPORATE DIRECTOR OF COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform Members of the most recent budget monitoring position for 2018/2019 for Communities Directorate Service Divisions, including Regeneration & Planning Division, Infrastructure Services Division, Public Protection Division and Community & Leisure Services Division.

### **2. SUMMARY**

- 2.1 The report summarises the most recent budget monitoring projections for 2018/2019 based on the latest available financial information.
- 2.2 It attaches, as appendices the more detailed budget monitoring figures for each of the Council Fund Services outlined in paragraph 1.1 above.

### **3. LINKS TO STRATEGY**

- 3.1 The content of the report is in accordance with the budget strategy considered by the Council at its meeting of 22nd February 2018.
- 3.2 The budget figures outlined in this report assist in meeting the ambition of the Authority to build better communities by building better public services, building better lifestyles, building a vibrant economy and building Futures Changing Lives.
- 3.3 Budget monitoring and management information itself is in accordance with the corporate theme of delivering the Strategies.
- 3.4 Effective financial planning and financial control contribute to the following Well-being Goals within the Well-being of Future Generations (Wales) Act 2015:-
- A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh Language
  - A globally responsible Wales

## 4. THE REPORT

### 4.1 INTRODUCTION

4.1.1 The report outlines the revenue budget position for each of the service Divisions that form part of the Communities Directorate based on the most current financial information available. Projected outturn figures for the financial year are compared with the budget to show the anticipated under/overspends. More detailed budget monitoring figures are shown in the appendices' 1a to 1d.

4.1.2 It should be noted that the budget report to Council on 22nd February 2018 detailed the need to apply further budget efficiency savings in 2018/2019 to meet medium term financial plan (MTFP) targets and achieve budget strategy aims. Environment Directorate services were targeted to achieve new budget efficiency savings of £2.219million.

4.1.3 The table 1 below summarises the present budget monitoring position, with an overall Directorate over spend of £412k, but **exclusive** of ring fenced budgets this over spend is reduced to £377k. Appendices 1a to 1d provide more detail on the budget variation projections for each Service Division.

4.1.4

TABLE 1	ORIGINAL ESTIMATE 2018/2019	REVISED ESTIMATE 2018/2019	ANTICIPATED OUTTURN 2018/2019	ANTICIPATED VARIANCE 2018/2019 Under (Over)
	£000	£000	£000	£000
Regeneration & Planning Division	2,560	2,490	2,605	(115)
Infrastructure Services Division	19,819	19,819	19,906	(87)
Public Protection Division	7,235	7,235	7,065	170
Community & Leisure Services Division	21,492	21,365	21,752	(387)
Directorate General	168	168	161	7
<b>NET DIRECTORATE</b>	<b>51,274</b>	<b>51,077</b>	<b>51,489</b>	<b>(412)</b>
Home to School Transport - ring fenced over spend				(40)
Social Services Transport – ring fenced over spend				(124)
Cemeteries Task & Finish – ring fenced under spend				129
<b>NET DIRECTORATE over spend (excluding ring fenced budgets)</b>				<b>(377)</b>

### 4.2 REGENERATION & PLANNING DIVISION

4.2.1 Overall, the service division presently has a projected over spend of £115k. Planning services are reporting over spend of £100k and Regeneration over spend of £15k.

4.2.2 Development Control is reporting an under spend of £78k due to staff vacant posts, one of which is being held vacant as part of MTFP savings for 2019/2020. Fee income is presently projected to be close to the budget of £537k and pre-application advice fee income is projected at £30k again close to the budget for the year. Building Control is however reporting

overspend of £122k where income is presently projected to be £109k below the £295k budget and there is also a £10k debtor write off in relation to dangerous structures linked to the Pound-stretcher building in Blackwood. Planning application fee and building control fee income is dependent on the number of applications received and applications and fee levels can vary significantly so will continue to be monitored closely.

- 4.2.3 Strategic Planning budgets are presently projected to be £42k over spent due a shortfall in rechargeable fee income, partly offset by staffing under spend due to staff on reduced working hour contracts and a temporary vacant principal planner post.
- 4.2.4 Land charge service is reporting overspend of £20k due to a shortfall in search fee income.
- 4.2.5 Overall Regeneration is presently projecting over spend of £15k. Business Support has underspend of £46k which is due to a vacant post which is being held in support of the MTFP for 2019/2020 and a reduction in some operational costs such as marketing, subscriptions etc.
- 4.2.6 Business Urban Renewal is reporting an over spend of £19k, this includes a projected over spend of £45k in relation to the Bargued retail shop units due to anticipated under occupancy of the units and reduced rental income in 2018/2019 partly offset by underspend in the Urban Renewal and Town Centre management teams from a vacant post and reduced operational costs.
- 4.2.7 There is a projected £10k over spend in relation to industrial properties primarily due to a shortfall in industrial property rent income resulting from a number of units becoming unoccupied because the companies have gone into liquidation. This underachievement in income is partly offset by under spend from staff vacant post and other operational costs. There will be further review of this service and initiatives identified to sustain and increase Industrial Property rent income in order to ensure budget targets are achieved in the future.
- 4.2.8 Overall Tourism Events and Tourism Venues are reporting a combined small overspend of £8k, this is primarily due to additional costs of security and health & safety in relation to the Big Cheese event and an underachievement in income at the tourism venues, offset by staffing underspends at the tourism venues. It is likely that income generation at some of the tourism venues such as Llancaich Fawr have been influenced by the unusually warm weather over the summer months and income at Cwmcarn VC has been affected by the summer mountain fires which had a negative impact on visitor numbers and on the bike trails.
- 4.2.9 Community Regeneration has an under spend of £3k, mainly due to additional staff recharge income from support provided to the grant funded Community First programme.
- 4.2.10 There is over spend of £27k in senior management support primarily due to one off payment in lieu of notice costs associated with the Interim Head of Service retiring.
- 4.2.11 The Head of Regeneration and Planning is currently reviewing the structure of the division with a view to achieving greater flexibility, clarity of roles and increasing the ability of the division to contribute to the MTFP for 2019/20 and beyond.

### **4.3 INFRASTRUCTURE SERVICES**

- 4.3.1 Infrastructure is reporting a net over spend of £87k on a £19.819million budget, but after excluding budget variations in relation to Home to School Transport (£40k overspend) and Social Services Transport (£124k over spend) which will be ring fenced and appropriated back to the Service Directorates, there is an under spend of £77k.
- 4.3.2 Highway Operations is reporting overspend of £82k, of which £100k relates to street lighting energy due to an increase in prices. The general highway maintenance and winter

maintenance budgets of £5.4million are presently projected to break-even but much will depend on the severity of winter weather and general wear and tear on the highway network. The expected amount of reactive maintenance required is difficult to predict, but every effort will be made to manage the maintenance programme within the budget available. Winter maintenance is assumed for now to be within the £1.1million budget, but it will depend on the severity of the winter. There is a winter maintenance reserve of £500k available to help fund costs associated with a very severe winter. There is also a £21k shortfall in fixed penalty income associated with New Roads Street Works (NRSWA). Overspends are partly offset by underspend in staffing of £34k some of which is MTFP in advance for 2019/2020.

- 4.3.3 EPG (Engineering Projects Group) is reporting underspend of £27k mainly due to delayed filling of posts.
- 4.3.4 Transport Engineering overall is projecting a £30k under spend, with a shortfall in car park income of £85k (on £736k budget), being more than offset by staffing underspend of £86k, of which £42k relates to school crossing patrol which is mostly MTFP in advance for 2019/2020. There is also underspend traffic signal maintenance (£11k) and road accident and road conditions surveys (£9k) both of which are planned MTFP savings for 2019/2020.
- 4.3.5 Public Transport is reporting an under spend of £23k, mainly due to the Connect 2 lead driver being recovered via grant.
- 4.3.6 At this stage Network Contracting Services (NCS) is anticipating surplus of £53k primarily in relation to the SEW contract. The financial position of NCS is heavily dependent on the volume and value of work secured during the year and this is monitored closely along with productivity levels within the workforce.
- 4.3.7 Engineering general support costs are underspent by £25k due to a vacant post which is MTFP in advance for 2019/20.
- 4.3.8 Home to School Transport is projected to overspend by £40k at present, due to increased operator costs (buses and taxis) resulting from increased demand, the financial position will be monitored closely as it is subject to variation during the year.
- 4.3.9 Social Services Transport is projecting over spend of £124k again due to increased operator costs resulting from increased demand in adult services (£50k) and children services (£76k). This budget will be monitored closely as it is also subject to variation in demand and costs during the year.
- 4.3.10 The Head of Infrastructure is currently reviewing the structure of the division with a view to achieving greater flexibility, clarity of roles and increasing the ability of the division to contribute to the MTFP for 2019/20 and beyond.

#### **4.4 PUBLIC PROTECTION**

- 4.4.1 Public Protection is presently projecting an under spend of £170k on an overall revenue budget of £7.235million.
- 4.4.2 Environmental Health is currently projecting a net underspend of £127k this is primarily due to underspend in salaries from a combination of vacant posts some being held to support the Medium-Term Financial Plan savings requirement for 2019/20, maternity, reduced hour contracts and reduced overtime. There are a number of ongoing issues in respect of pollution and contaminated land sites that are unpredictable and difficult to assess in terms of financial cost, but it is assumed the existing provisions and budget will cover this at present. Pollution and contaminated land sites are being closely monitored as any increases in this area would impact on the overall financial position.

- 4.4.3 Trading Standards, Licensing, Community Safety and CCTV has a projected net underspend of £35k. This is primarily in relation to staffing costs (£48k) from career break savings, vacancy management, associated costs in relation to car allowances and staff not currently top of the incremental scale. These underspends are partly offset by a shortfall in licensing fee income of £20k. Licensing fee income can be subject to variation so this will be monitored closely.
- 4.4.4 Catering Services are projecting a small overall underspend of £8k on a £3.483million budget, this includes underspend in relation to Comprehensive schools (£33k) this is mainly due to over achievement in income, this has been assisted by an increase in the number of schools implementing a policy of school children not leaving the premises at lunch time. There is projected overspend in Primary schools however of £113k due to an underachievement in income targets of £91k and overspend in staffing of £65k partly offset by underspend in other operational costs. Income generation will be monitored closely as it can vary depending on pupil take up, school disruptions due to poor weather etc. There is underspend in HQ costs of £29k and underspend in relation to staff restaurants of £53k due to increased income and reduced staffing costs and overspend in meals direct of £24k due to a shortfall in income partly offset by reduced operating costs.

## **4.5 COMMUNITY & LEISURE SERVICES**

- 4.5.1 The Community & Leisure Division is presently projecting overall net overspend of £387k on a budget of £21.365 million.
- 4.5.2 Waste Management & Cleaning Services is reporting over spend of £531k. There is anticipated overspend in dry recycling treatment (£753k), due to inadequate budget to fund the service, there is however a corporate contingency reserve of £800k available to finance any overspend during 2018/2019. The dry recycling contract with Newport Paper Company is being monitored closely as future contract rates will depend on factors such as the quality of waste/level of contamination in the waste streams collected and also resale markets for recycling materials. There is overspend in relation to CA sites (£49k) due to increased tonnage of waste being deposited at the CA sites and the associated increase in running costs. Initiatives are being considered to help reduce some of these cost pressures including introducing restrictions and better controls on the waste deposited at the CA sites. Vehicle running costs are showing £263k overspend primarily in relation to unscheduled repairs, cover vehicles due to downtime on the fleet and fuel costs. It is anticipated that the new Fleet Services contract will generate savings in vehicle running costs in the future. These overspends are partly offset by an anticipated reduction in vehicle purchases this financial year from deferring acquisitions and therefore reduced RCCO (£391k), albeit vehicles will still need replacing in subsequent years and adequate budget provision will be required to fund replacements. There is also a net staffing under spend of £198k primarily due to vacant posts in street cleansing services some of which are being held to support the Medium-Term Financial Plan savings requirement for 2019/20 partly offset by a £114k overspend in agency costs. HQ staffing also shows underspend of £79k due to vacant posts.
- 4.5.3 An underspend of £169k is projected for Parks & Countryside, Outdoor Facilities and Cemeteries. Cemeteries is reporting a £129k under spend due to income in excess of budget and reductions in maintenance expenditure. Any underspend in relation to cemeteries is ring fenced for future investment in cemetery infrastructure. Parks & Countryside combined is reporting underspend of £40k primarily due to staff vacant posts in outdoor facilities and HQ support, some of which is held vacant in support of the MTFP for 2019/2020. The tree maintenance budget is being monitored closely as there is a requirement to undertake essential tree works on a number of road by- passes.
- 4.5.4 Leisure Centres are reporting a net overspend of £50k, with a £250k shortfall in income targets being mostly offset by underspend in staffing & tutors and other operating costs. Income generation at the Leisure centres can vary depending on consumer demand, operational closures due to adverse weather (which was significant in the 2018 winter),

closures due to maintenance and refurbishments (Centre of Sporting Excellence this year due to renovation to the football pitch) and other factors, including this year, an apparent reduction in consumer demand due to the exceptionally hot summer. The recent Cabinet decision to apply a VAT exemption on the supply of sporting services following a legal challenge and a decision by the Court of Justice of the European Union (subsequently accepted by HMRC) to allow public bodies including local authorities to apply an exemption to VAT on sporting services, will result in additional leisure related income, which will assist in ensuring Leisure Centres can achieve their income budget targets. The overspend in Leisure centres is more than offset by underspend in Leisure HQ costs of £64k including customer services, marketing & training and uniforms.

- 4.5.5 Community Centres are at present projecting underspend of £46k on a £360k budget due to reductions in general maintenance and other operating costs and Caerphilly Adventures is reporting overspend of £27k as the service has suffered an element of disruption in its provision due to the move to Cwmcarn forest drive in the summer of 2018.
- 4.5.6 Vehicle Maintenance & Fleet Management is currently projecting overspend of £57k. The outturn position will be dependent on the value of work through the workshop over the next few months and the ability to finance fixed overheads.
- 4.5.7 Building Cleaning is at present reporting a break even budget this is due to income greater than budgeted offset by staff additional hours to cover sickness and holidays. The service is continually seeking to secure additional cleaning contract work to sustain employments levels and finance fixed overheads.

#### 4.6 MEDIUM TERM FINANCIAL PLANS (MTFP) SAVINGS 2018/2019

- 4.6.1 The 2018/19 revenue budget for Environment Directorate included targeted MTFP savings of £2.219million as summarised in table 2 below. The projected overspends and under spends discussed in the above paragraphs take account of these savings targets.

TABLE 2

<b>Service Division</b>	<b>Approved Savings 2018/2019 £000</b>
<b>Regeneration &amp; Planning Division</b>	<b>575</b>
<b>Infrastructure Services Division</b>	<b>732</b>
<b>Public Protection Division</b>	<b>295</b>
<b>Community &amp; Leisure Services Division</b>	<b>617</b>
<b>TOTAL</b>	<b>2,219</b>

- 4.6.2 Most of the £2.219million MTFP savings applied in 2018/2019 are being achieved or are expected to be achieved. However at present a number of MTFP savings are not being fully achieved and the position on these will be monitored closely, the under achieved MTFP savings include:

- Increased rental income industrial properties (£10k MTFP) not achieved due to shortfall in income as noted in paragraph 4.2.7
- Urban Renewal rental income from town centre events spaces (£10k MTFP) not achieved due to lower demand for events space
- Tourism Venues, increased income and expenditure realignment from Caerphilly Visitor Centre (£15k MTFP) not achieved due to reduced income as a result of disruption from refurbishment works to the public toilets and suspected impact of hot summer weather on

consumer demand.

- Tourism Llancaich Fawr staffing rotas and administration roles (£34k MTFP), £16k underspend in staffing, so not fully achieved. Also review of events at Llancaich Fawr (£10k MTFP), due to general shortfall in income generation as noted in paragraph 4.2.8.
  - Infrastructure, New Roads Street Works Act fee increases (£2.5k MTFP) not achieved as noted in paragraph 4.3.2 above
  - Infrastructure, bus shelter maintenance (£10k MTFP) not achieved due to overspend on bus station maintenance
  - Public Protection Catering, increased income from increasing prices at Primary schools (£54k MTFP) not being achieved due to present projected shortfall in primary school catering income as noted in paragraph 4.4.4
  - Public Protection Catering, increased charge for meals on wheels (£11k MTFP) not achieved due to due shortfall in income as noted in paragraph 4.4.4
  - Community & Leisure Countryside, leasing of buildings (£11.5k MTFP) not achieved as lease agreements not negotiated
  - Community & Leisure Waste Management & Cleaning, early retirement of two supervisors (£67k MTFP) not achieved as yet due to the late decision of both staff members not to retire, but offset by greater increased savings in other operational posts.
  - Community & Leisure, Caerphilly Adventures, increased income (£20k MTFP) not fully achieved as yet as noted in paragraph 4.5.5
- 4.6.3 Most of the unachieved MTFP savings are associated with additional income generation, which does have a greater risk of non-achievement, often due to the volatility in customer demand for services and factors outside the control of the service that can impact on usage and income levels (general economic climate, weather, consumer trends etc.)

## 5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 Effective financial management is a key element in ensuring that the Well-being Goals within the Well-Being of Future Generations (Wales) Act 2015 are met.

## 6. EQUALITIES IMPLICATIONS

- 6.1 There are no potential equalities implications of this report and its recommendations on groups or individuals who fall under the categories identified in Section 6 of the Council's Strategic Equality Plan. There is no requirement for an Equalities Impact Assessment Questionnaire to be completed for this report.

## 7. FINANCIAL IMPLICATIONS

- 7.1 As noted in the table in paragraph 4.1.3 above some service under/over spends will be appropriated to ring fenced reserves including Social Services Transport (£140k overspend), Home To School Transport (£40k overspend) and Cemeteries (£129k underspend). In line with the Councils reserves protocol, general revenue underspends not subject to specific ring fencing are appropriated to Directorate strategic reserves and Council working balances on a 50/50 basis, however any Directorate over spends will be appropriated to Service Directorate reserves in full and will require funding from previous years reserve balances where they exist



or future years revenue budgets.

- 7.2 Based on current projections, combined general revenue overspend for the Directorate of £377k in relation to Regeneration & Planning, Infrastructure, Community & Leisure services and Public Protection would be appropriated to Communities Strategic reserve (this excludes ring fenced under/overspends noted in paragraph 7.1). If as noted in paragraph 4.5.2 overspend of £753k in relation to dry recycling treatment is funded from Council Corporate contingency reserves, the net general underspend for these Divisions will be £376k of which £188k would be appropriated to the Communities Strategic reserve and £188k to Council working balances. Consideration will be given to possible use of the contingency reserve at outturn when further updates of the financial position are reported.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 Members will be aware that when setting the budget, MTFP savings were identified for the Communities Directorate in relation to vacancy management savings, these are reflected in the financial figures reported.

## **9. CONSULTATIONS**

- 9.1 There are no consultation responses, which have not been included in this report.

## **10. RECOMMENDATIONS**

- 10.1 Members are requested to note the contents of this report.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 The Council Budget is based on the achievement of both expenditure and income targets. In order to ensure that these are met and the Council's financial integrity is maintained Directors are required to review income and expenditure trends.

## **12. STATUTORY POWER**

- 12.1 Local Government Act 1972 and 2000.

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### Consultees

Councillor D.T Davies Chair Regeneration & Environment Scrutiny Committee  
Mark S Williams Interim Corporate Director of Communities  
Robert Hartshorn, Head of Community & Leisure, Policy and Public Protection  
Rhian Kyte, Head of Regeneration and Planning  
Marcus Lloyd, Head of Infrastructure  
Nicole Scammell Head of Corporate Finance and Section 151 Officer  
Steve Harris, Deputy Section 151 Officer  
Rose Shears, Finance Officer  
Jane Southcombe, Education Financial Services Manager  
Dave Roberts, Principal Group Accountant

Paul Adams, Senior Assistant Accountant  
Mike Jones, Interim Financial Services Manager Social Services

Background Papers:  
Divisional budget monitoring working papers 2018/2019

Appendices:  
Appendix 1A Budget Monitoring Report - Regeneration and Planning  
Appendix 1B Budget Monitoring Report - Infrastructure Services Division  
Appendix 1C Budget Monitoring Report - Public Protection Division  
Appendix 1D Budget Monitoring Report - Community and Leisure Services

Links to other Documents:  
Council Meeting 22/2/2018: Budget Proposals 2018/19 and Medium- Term Financial Strategy  
2018/2023 - Item No. 4  
<http://www.democracy.caerphilly.gov.uk/ieListDocuments.aspx?CId=127&MId=11179>

<b>DIRECTORATE OF THE ENVIRONMENT</b>	<b>Page No</b>	<b>Estimate 2018/19</b>	<b>Revised Estimate 2018/2019</b>	<b>Projected Outturn 2018/2019</b>	<b>Variance 2018/2019</b>
<b><u>REGENERATION &amp; PLANNING</u></b>					
<b>REGENERATION</b>					
<b>Senior Management Support</b>		<b>77,982</b>	<b>77,982</b>	<b>105,383</b>	<b>(27,401)</b>
<b>Business Support -</b>					
Business Support & Funding		433,213	433,213	386,554	46,659
Commercial Properties		(1,063,437)	(1,133,218)	(1,123,381)	(9,837)
		<b>(630,224)</b>	<b>(700,005)</b>	<b>(736,827)</b>	<b>36,822</b>
<b>Business Urban Renewal</b>		<b>297,045</b>	<b>297,045</b>	<b>316,465</b>	<b>(19,420)</b>
<b>Destination &amp; Events</b>					
Management, Marketing & Events		372,691	372,691	377,445	(4,754)
Tourism Venues		894,754	894,754	906,441	(11,687)
Blackwood Miners Institute		324,362	324,362	315,643	8,719
Arts Development		152,997	152,997	152,997	0
		<b>1,744,804</b>	<b>1,744,804</b>	<b>1,752,526</b>	<b>(7,722)</b>
<b>Community Regeneration</b>		<b>168,576</b>	<b>168,576</b>	<b>165,959</b>	<b>2,617</b>
<b>Legacy/C4W Grant Programmes</b>					
Expenditure		2,001,161	2,015,293	1,595,675	419,618
Grant Funding		(2,001,161)	(2,015,293)	(1,595,675)	(419,618)
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>1,658,183</b>	<b>1,588,402</b>	<b>1,603,506</b>	<b>(15,104)</b>
<b>PLANNING</b>					
Strategic Planning		404,256	404,256	446,821	(42,565)
Development		332,384	332,384	253,729	78,655
Building Control		(30,845)	(30,845)	91,295	(122,140)
Land Charges		(9,849)	(9,849)	10,848	(20,697)
HQ, Corporate and Democratic Core		205,385	205,385	199,332	6,053
		<b>901,331</b>	<b>901,331</b>	<b>1,002,025</b>	<b>(100,694)</b>
<b>TOTAL NET BUDGET</b>		<b>2,559,514</b>	<b>2,489,733</b>	<b>2,605,531</b>	<b>(115,798)</b>

<i>ENVIRONMENT DIRECTORATE</i>	Page No	Estimate 2018/19	Revised Estimate 2018/19	Projected Outturn 2018/2019	Variance 2018/2019
<b><i>INFRASTRUCTURE SERVICES DIVISION</i></b>					
<i>HIGHWAY OPERATIONS</i>		9,394,216	9,393,657	9,475,912	(82,255)
<i>ENGINEERING PROJECTS GROUP</i>		(99,873)	(99,873)	(127,264)	27,391
<i>TRANSPORTATION ENGINEERING</i>		567,051	567,051	537,512	29,539
<i>PASSENGER TRANSPORT</i>		1,751,908	1,751,908	1,728,875	23,033
<i>HOME TO SCHOOL TRANSPORT</i>		6,831,258	6,831,258	6,871,560	(40,302)
<i>SOCIAL SERVICES TRANSPORT</i>		1,465,319	1,465,319	1,589,321	(124,002)
<i>NETWORK CONTRACTING SERVICES</i>		(146,017)	(146,017)	(200,000)	53,983
<i>ENGINEERING - GENERAL</i>		55,403	55,403	30,344	25,059
<b><i>TOTAL NET EXPENDITURE</i></b>		<b>19,819,265</b>	<b>19,818,706</b>	<b>19,906,260</b>	<b>(87,554)</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	Page No	Estimate 2018/2019	Revised Estimate 2018/2019	Projected Outturn 2018/2019	Variance 2018/2019
<b><i><u>PUBLIC PROTECTION DIVISION</u></i></b>					
<i>TRADING STANDARDS</i>		794,619	794,619	746,499	48,120
<i>LICENSING</i>		51,183	51,183	79,880	(28,697)
<i>REGISTRARS</i>		67,848	67,848	54,506	13,342
<i>CCTV</i>		466,777	466,777	470,124	(3,347)
<i>COMMUNITY WARDENS</i>		355,019	355,019	322,332	32,687
<i>CORPORATE AND DEMOCRATIC COSTS (CDC)</i>		54,643	54,643	48,618	6,025
<i>HEALTH DIVISIONAL BUDGET</i>		244,869	244,869	251,169	(6,300)
<i>ENFORCEMENT</i>		641,124	641,124	591,149	49,975
<i>POLLUTION</i>		410,366	410,366	379,708	30,658
<i>FOOD TEAM</i>		571,716	571,716	541,392	30,324
<i>EMERGENCY PLANNING</i>		93,185	93,185	103,737	(10,552)
<i>CATERING</i>		3,483,837	3,483,278	3,476,301	6,977
<b><i>TOTAL NET EXPENDITURE</i></b>		<b>7,235,186</b>	<b>7,234,627</b>	<b>7,065,415</b>	<b>169,212</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	Page No	Estimate 2018/2019	Revised Estimate 2018/2019	Projected Outturn 2018/2019	Variance 2018/2019
<b><u>COMMUNITY &amp; LEISURE SERVICES</u></b>					
<b>WASTE MANAGEMENT</b>					
<i>Residual Waste</i>		2,331,900	2,331,900	2,646,054	(314,154)
<i>Organics recycling</i>		1,330,439	1,330,439	1,307,913	22,526
<i>Civic Amenity Sites</i>		2,989,173	2,989,173	3,037,773	(48,600)
<i>Waste Transfer Station</i>		108,839	108,839	160,910	(52,071)
<i>Dry Recycling</i>		2,175,012	2,175,012	3,107,712	(932,700)
<i>RCCO</i>		391,000	391,000	0	391,000
<i>Bulky Waste</i>		149,892	149,892	153,442	(3,550)
<i>Commercial Waste</i>		(538,660)	(538,660)	(396,185)	(142,475)
<i>Other Waste</i>		71,055	71,055	62,788	8,267
<i>Treher</i>		126,224	126,224	125,612	612
<i>Sustainable Waste Management Grant</i>		(942,804)	(942,804)	(942,804)	0
<i>HQ Staff</i>		1,280,201	1,155,482	1,075,099	80,383
<b>CLEANSING</b>					
<i>Public Conveniences</i>		93,146	93,146	94,868	(1,722)
<i>Street Cleansing</i>		4,235,188	4,235,188	3,773,856	461,332
<b>GROUND MAINTENANCE AND PARKS</b>					
<i>Cemeteries</i>		(140,856)	(140,856)	(270,135)	129,279
<i>Allotments</i>		39,231	39,231	26,094	13,137
<i>Parks and Playing Fields</i>		1,705,503	1,705,503	1,790,421	(84,918)
<i>Playgrounds</i>		284,223	284,223	284,964	(741)
<i>Outdoor facilities</i>		274,003	274,003	220,892	53,111
<i>Community Assets Funding</i>		54,160	54,160	54,160	0
<i>Countryside</i>		1,092,071	1,092,071	1,092,624	(553)
<i>HQ Staffing</i>		1,009,471	1,009,471	949,184	60,287
<b>LEISURE SERVICES</b>					
<i>Leisure Centres</i>		2,594,077	2,593,518	2,579,753	13,765
<i>Sports &amp; Health Development</i>		20,024	20,024	20,699	(675)
<i>Outdoor Education</i>		143,091	143,091	170,282	(27,191)
<i>Community Centres</i>		359,855	359,855	313,287	46,568
		<b>21,235,458</b>	<b>21,110,180</b>	<b>21,439,263</b>	<b>(329,083)</b>
<i>Building Cleaning</i>		517,207	516,648	516,705	(57)
<i>Vehicle Maintenance &amp; Fleet Management</i>		(260,883)	(261,442)	(204,317)	(57,125)
<b>Total net expenditure Community &amp; Leisure Services</b>		<b>21,491,782</b>	<b>21,365,386</b>	<b>21,751,651</b>	<b>(386,265)</b>



## **REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – FOR INFORMATION**

**SUBJECT: REGENERATION BOARD UPDATE**

**REPORT BY: INTERIM CORPORATE DIRECTOR – COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To provide the Scrutiny Committee with an update on the work of the newly constituted Regeneration Project Board.

### **2. SUMMARY**

- 2.1 At its meeting on 30<sup>th</sup> May 2018 – Cabinet agreed that a Regeneration Project Board would be set up with a cross party political representation of Councillors plus key officers.
- 2.2 The Regeneration Project Board terms of reference were also approved by the Cabinet on 30<sup>th</sup> May 2018.
- 2.3 This information report sets out the progress that the Regeneration Project Board has made at its first two meetings held in June and September 2018.

### **3. LINKS TO STRATEGY**

- 3.1 The Wellbeing of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural wellbeing of Wales. It requires public bodies to think more about the long term, working with people and communities, looking to prevent problems and take a more joined up approach. This will create a Wales that we all want to live in, now and in the future. The Act puts in place seven wellbeing goals and the contents of this report which will hopefully contribute to significant levels of community regeneration and infrastructure development potentially links into all seven wellbeing goals.
- 3.2 A Foundation for Success is the Regeneration Strategy for Caerphilly County Borough which sets out the strategic priorities for the regeneration and enhancement of Caerphilly County Borough which identifies four strategic themes on which regeneration efforts should be focussed namely: Supporting People; Supporting Business; Supporting Quality of Life and Connecting People and Places.

### **4. THE REPORT**

- 4.1 Considerable work has been undertaken over the last six months to better position the Authority in order to take advantage of funding opportunities arising from the City Deal, Metro, the Valleys Task Force and the Welsh Government (WG) Targeted Regeneration Programme Initiative.

- 4.2 On the 30<sup>th</sup> May 2018, Cabinet agreed that a Regeneration Project Board be set up. The Terms of Reference of the Board were approved by Cabinet at the same meeting.
- 4.3 The Regeneration Project Board's remit is to provide clear strategic direction in relation to the Regeneration Project Team (officers) on regeneration projects to enable the Authority to react to calls for expressions of interest in short timescales. Further the Project Board:
- Can agree the range of projects to be developed by the project team in order to take advantage of regeneration investment opportunities.
  - Must provide periodic updates on project development to Regeneration and Environment Scrutiny Committee and Cabinet.
  - Agree that officers sitting on the Board can submit expressions of interest (EOI's) for project funding streams as long as the EOI's do not bind the Authority to any financial commitment.
  - Recommend the formal submission of projects to the Authority's Cabinet so that submission to external funding bodies can be made and/or Authority budgets can be committed accordingly.
- 4.4 In June 2018 the inaugural meeting of the Regeneration Project Board was held. The Regeneration Project Board comprises a politically balanced membership and includes:
- Councillor Sean Morgan – Cabinet Member for Economy, Infrastructure, Sustainability & Wellbeing of Future Generations Champion (Chair);
  - Councillor Eluned Stenner – Cabinet Member for Environment & Public Protection;
  - Councillor Brenda Miles – Labour Ward Member
  - Councillor Kevin Etheridge – Independent Ward Member;
  - Councillor Rob Gough – Plaid Cymru Ward Member.
- 4.5 At the June meeting a Project Prioritisation Toolkit was approved for us to prioritise projects and this was subsequently agreed by Council on 17<sup>th</sup> July as part of the Council's consideration of A Foundation for Success (Regeneration Strategy).
- 4.6 At its June meeting the Project Board had a detailed discussion concerning the Council's priorities for the WG Targeted Regeneration Investment (TRI) programme. WG has identified Caerphilly and Ystrad Mynach as Strategic Hubs for the Valleys Task Force Initiative and it is these areas that will be targeted for WG TRI funding. It was therefore agreed that the first tranche of TRI funding bids should be targeted at these important strategic hubs.
- 4.7 The Project Board also agreed that a report should be prepared to capture all the existing (in construction) and proposed regeneration schemes across the County Borough, in order to provide a clear indication in terms of the value of the projects being proposed; their spatial distribution; and the likely timescales for delivery. Officers were tasked with preparing this Capital Projects List for consideration by the Board at its second meeting in September 2018.
- 4.8 £300k has been set aside as a development fund to work up projects in readiness for any calls for funding. The appropriateness of this level of development fund will be kept under review over the coming months as project work develops.
- 4.9 A second meeting of the Project Board was held on the 11<sup>th</sup> September 2018 at which the Draft Caerphilly Capital Projects List (CCPL) was presented. The CCPL sought to capture all key existing (in construction) and proposed capital projects across the County Borough, in order to provide an indication of value, spatial distribution, likely timescales for delivery and internal resource/lead.
- 4.10 The list was divided into various section headings and sub sections such as "Physical Infrastructure" – "Transport". Each sub section was further sub-divided to ascertain whether a project was Small (less than £1m) – Medium (£1m - £5m) – Large (greater than £5m); and the anticipated delivery timeframe. Each project was considered in turn and a number of projects were agreed to be moved to assessment stage.



- 4.11 An Assessment Panel has been set up to assess each of the Projects using the agreed Project Prioritisation Toolkit. The Assessment Panel is an internal officer panel from a wide range of service areas set up specifically to assess strategic regeneration schemes.
- 4.12 The first meeting of the Assessment Panel took place on 3<sup>rd</sup> October where the Terms of Reference of the Group were discussed and agreed. The next Assessment Panel meeting will assess the projects that have been agreed to be progressed to assessment stage by the Project Board.
- 4.13 A flow chart has been prepared that indicated the decision making process which results in a number of priority schemes being scrutinised by Regeneration & Environment Scrutiny Committee on a 6 month basis prior to final decision by Cabinet. This will result in a pipeline of prioritised projects that will be the focus of the Council's initial regeneration priorities in the short to medium term.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 This report potentially contributes to all seven wellbeing goals as set out in the Links to Strategy section above. These include:-
- A globally responsible Wales
  - A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh language.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no specific equalities implications associated with this report for any specific groups or individuals therefore a full equalities impact assessment has not been carried out.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 As stated above an initial project development fund of £300,000 has been approved and will allow a project team of officers to develop projects ready for implementation once funding becomes available.
- 7.2 The appropriateness/sufficiency of this fund will be kept under review over the coming months as the development of projects progress.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications associated with this report.

## **9. CONSULTATION**

- 9.1 The report reflects the views of the listed consultees.

## **10. RECOMMENDATIONS**

10.1 The Scrutiny Committee is asked to note the contents of the report.

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 To update the Scrutiny Committee on the work of the Regeneration Project Board.

## **12. STATUTORY POWERS**

12.1 This is a Cabinet function. The setting up of the Regeneration Board was agreed by Cabinet in May 2018.

Author: Mark S. Williams, Interim Corporate Director Communities  
Consultees: Councillor Sean Morgan, Deputy Leader and Cabinet Member for Economy, Infrastructure, Sustainability & Wellbeing of Future Generations Champion  
Rhian Kyte, Head of Regeneration and Planning

Background Papers:  
Report to Cabinet 11/04/2018 – Future Regeneration Projects – Use of Directorate Reserve for Project Development Funding.  
Report to Cabinet 30/05/2018 – Future Regeneration Projects – New Project Governance Arrangements.